How to Log-in to Elvanto—our new Online Church Community Site

Go to our ENAC webpage: www.everynationcentral.co.nz

Click "CONTACT US" to reveal the dropdown menu.

Then Click "dNA Member Login" as pictured to the right.

A screen regarding a "certificate error" or safety message may appear. Click to continue to the website. The wording of this page will vary depending on the internet browser you use.

The below "home" screen will appear. In the top right corner, click "log-in"





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The following screen will appear. Log-in details have been e-mailed out from the Elvanto system; however, your log-in (in most cases) will be your FirstName.LastName. The first time you log-in, you must use the Every Nation Auckland Central Elvanto log-in details. Then you can associate your Elvanto account with other social media accounts for easier future log-ins.

When you create your password it must be at least 8 characters in length and contain Letters and Numbers.

The example Log-in of: Jesus.ofNazareth will be used for this Manual.

Once you've had a successful log-in...

You will be presented with your 'Home Screen' as pictured to the right.

This is where you can link your facebook account and/or Google account.

Underneath that, there are upcoming church events listed. -

The next segment will explore how to update your profile, view & respond to Sunday Celebration Rosters for various voluntary church departments, how to list your unavailability to volunteer and view the Church Calendar.



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We are waiting on you to review your upcoming rosters! You have been requested to be rostered on the following dates. Please let us know if you are available as soon as you can.				Profile Picture Receive scheduling emails Prove Directory Phone Number	Special Needs Child	
Sunday Sentember 20, 2015 10:30 AM ENAC Sunday Celebration (Communion Sunday)				y profile Sectings Mublic Number	C) Yes	
Sunday, September 27, 2015 10:30 AM ENAC Sunday Celebration				Collapse Receive general messages Receive scheduling messages		
Click here to respond to these requests				Carrier Please choose a carrier		
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Welcome to Every Nation Auckland Central Portal				Home City * Heaven	Mailing City	
	🕈 Link your	Facebook account		Home State Auckland	Mailing State Auckland	
4) M. Duefile Henry in a construction in the test sight construction			Å My Profile	Home Post Code	Mailing Post Code	
1) My Profile — Hovering over your name in the top right corner, the dropdown menu reveals the option				Home Country * United Kingdom	Mailing Courtry New Zealand	
to click on "My Profile". This takes you to the next page.				Demographics Geographical Location *	Demographics *	
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Clicking on the Happy Face icon, allows you to change the profile picture. Follow the onscreen instruc-				M Auckland West Dutside Auckland	C Youth	
tions to locate a picture in your files to upload it. OR When you	ı link your Facebook Account, y	our Elvan-		Departments Departments		
to profile picture will mirror your Facebook profile picture.			Me Country and Time Zone			
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Please check that the contact details on file for you are correct. Please use this page to update the			8 Link your Google acco	Time Zone		
Church should you move house, change phone numbers or e-mail addresses. Please enter skills that you			Submit Unavailability	These are the details used to log in. You a	Log In Details These are the details used to log in. You are required to enter the current password to edit these details.	
			Change Profile Pictur			
have in the lower portion of the profile, too.			Member Directory	Journame Jesus.ofNazareth	Densare lesss dNacareth https://www.dnacareth.com/document/	
2) Roster — This is a function used by the various church departments to roster volunteers for the Celebra-						
tion services. When you've been rostered for a position—be it \			Collapse	Skills Profile Arts & Craft	Muthimedia	
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Now Generation, First Impressions, etc. — your home page			😰 Jesus 👻	Sewing / Knitzing Origami Face Painting	Performing Arts Search Q	
will display the blue note, as above, to review your upcoming	Home Roster Calendar Member Directory Links ^v Unavailability			Business	Crame / Theatre Singing	
rosters. In clicking the green button, you're taken to the green	🛱 Roster / Requests		✓ Accept All	Administration Events Organizing	Dencing Writing Portry	
	Sunday, September 20, 2015 10:30 AM ENAC Sunday Celebration (Communion Sunday)	✓ According to the second	ept 🛪 Decline	Communications Planketing Planketing	 Providing Transports: Area 	
boxed screen to the right where you can respond by clicking	Greeters First Impression / Greeters Sunday, September 27, 2015 10:30 AM	→ Acc	pt 🗴 Decline	Search	Q Others Sports C Languages	
'Accept' or 'Decline' to the assignments.	ENAC Sunday Celebration Greeters First Impression / Greeters			Beking Gardening Exectrical	Family Counterling Gommunity Work Love taking care of Kids	
2) Unavailability of the set of town you can automit	Prevented by Elizable		elvanto	Plumbing Information Technology If - Website Design 6. Development	Hesical / Health Others:	
				IT - Mobile App Development IT - Social Media Communication		
dates that you are unavailable, so that your department director	C 17 - NAS Setup & Heintenance	or Sec.				
frame. You can reach that page through clicking either portion I	abelled with the Number 3 abo	ve.	Powered by E	brento	© elvanta	



- Unavailability Continued—When submitting dates for unavailability, please include a brief reason.
- Upon hitting the green Submit button, the screen will reload and your unavailable dates should appear on screen in the form of a list.
- Listing when you're unavailable, prevents anyone from rostering you as exhibited directly below with the red "unavailability" appearing.



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This is where you can find the Connect Group info so you can attend & help connect others to church family.